

# MINUTES

## Haute Dawgs Agility Group Executive Board Meeting

August 27, 2022 | *Meeting called to order by* Debbie Campbell at 8:05 a.m.

### In Attendance via Zoom

Acting President Debbie Campbell, Vice President Sandy Taylor, Interim Treasurer and Past President Anna Potter, Secretary Kris Backus

### Discussion Topics

1. Update on taxes
2. Finance update - ability to make donations?
3. PayPal
4. Trials moving forward - snacks, hospitality, worker raffles
5. SpeedWay
6. Next full board meeting

### 1. Update on taxes

When Anna took over in 2019 she did not know the tax timeline. Anna sent our tax person all the info for 2019 in March 2020. We needed to file by May (now she knows). Anna didn't hear back from her. Anna wrote to her in 2021 and said she never heard from her about 2019. She said "I'm not doing them, I'm sick." Anna wrote to Paulette Czech who was unable to help but gave her a name, but they couldn't help either, so we were without a tax person. (Also, Anna did not have the records from previous years.) So, she went to H&R Block who did our taxes. 2019 and 2020 were late in filing. They were filed, but according to IRS website, they have not been processed yet. Anna is unable to find a record of them at the IRS.

In December 2021 Anna received two notices of late filings for 2019 and 2020 from the IRS. She sent copies of them to the H&R Block tax person who was helping us. That person never did anything. Anna wrote a letter to the IRS in April of 2022 and told them what our club was and why the taxes weren't filed, told them the size of our club, told them all the steps she took to try to get the taxes filed. She asked them to consider taking away our penalties. We don't pay any taxes ANYWAY.

She received a letter back in June 2022 saying they needed 60 more days to look at our file.

On August 25th she received another letter back saying they needed 60 additional days to look at our file.

We owe a penalty for not filing on time. One penalty was \$1800 for 2020. The penalty for 2019 was \$4,000. Both penalties are accruing daily interest liabilities.

They gave her a phone number that she can call. She has tried calling that phone number many times. The message says they are busy. She has tried calling at 8 am multiple times, and gets the same message. Going forward, she is going to take our taxes to a local accountant in Carmichael.

The only places that we pay are with the State, and we pay a yearly charitable trust fee, Sec. of State fee and FTB. We are up to date with the State.

While we wait on the IRS, do we try to find a local office to go to?

Sandy found one: 4330 Watt Ave., IRS local office - 844-545-5640

**ACTION:** Anna is going to make an appointment at this office. Debbie will accompany her.

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## 2. Finance update – ability to make donations?

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Anna reported that we have \$40,757.26 in the bank.

Debbie recommended we not make any charitable contributions until we get our taxes figured out.

We reviewed some of the financial reports Anna provided. She noted that we have to give a deposit to WAG for next year trials. These deposits do not get counted with the actual trial expenses because they are paid so far in advance.

Maybe we can create an expense sheet for each trial chair that includes the rental deposit, average ribbon cost, and common expense categories so trial chairs are aware of expenses going in so they don't overspend.

**ACTION:** Kris: Set up meeting with CPE trial chairs to discuss expenses and also choosing judges for upcoming years. Include Justine, Sue, Anna, Kris

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## 3. Is PayPal viable for use by our club?

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Anna says PayPal has changed some of their rules recently. Fees paid to us will get reported to IRS and we will receive a 1099. This may be due to the way we are set up in PayPal - that we are not set up correctly as a non-profit.

Debbie is curious how Sierra Sniffing Canines (SSC) is doing it, as they use PayPal.

**ACTION:** Debbie will reach out to Anne Campbell to find out how SSC is set up.

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## 4. Trials moving forward - snacks, hospitality, worker raffles

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Debbie has discussed with WAG and Fun Paws and leadership agrees that going forward we just provide individual snacks, water/ice, no hospitality and worker raffles should just be run certificates. This has cut down on expenses a lot.

We agreed that trial chairs should inform the next trial chair (either NADAC/CPE, FP/HD) of any leftover snacks/water available.

**ACTION:** Debbie will recommend this at our next board meeting.

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## 5. SpeedWay

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Kris raised the possibility of adding more SpeedWay trials to our calendar. Sandy noted that typically there is nothing scheduled the 3rd/4th weekend in June (at WAG).

We discussed possibly changing the July CPE trial to a SpeedWay trial. Anna says we could do this, and then go back to a CPE trial the following year – CPE will allow us to skip one year and will let us retain that same weekend on the calendar.

**ACTION:** Recommend to board that we offer a full weekend of SpeedWay in either June (if available) or in July, and switch CPE to June. Kris will get info on WAG June weekend availability.

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## 6. Next full board meeting

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Additional items to discuss at next full board meeting:

- Member engagement
- Board replacements
- General membership meeting

Possible dates: Sunday, Sept. 11th or 18th, 7:00 pm

Debbie will poll the board to determine the best date for the group.

Meeting adjourned at 9:31 a.m.